

Cosgrove Parish Council

MINUTES OF COSGROVE PARISH COUNCIL ANNUAL MEETING

Held on 26th May 2009 at the Village Hall, Bridge Road

Present:

Cllrs Mr AG Hickie (in the chair), Mr A Bracey, Mr P Roberts, Mr D Smith & Mr C Stokes
Also present was Mr D Everett (Clerk) and 3 members of the public

1. Election of Chairman & Vice Chairman

Proposed by Cllr Smith seconded by Cllr Roberts that Cllr Hickie continue as Chairman
With no other nominations elected unopposed

Proposed by Cllr Roberts seconded by Cllr Stokes that Cllr Smith continue as Vice Chairman
With no other nominations elected unopposed

2. Declaration of Acceptance

Cllrs Hickie & Smith signed the Declaration of Acceptance

3. Apologies for Absence

Cllrs Mr R Gibbs, Mrs H Harbottle & Mrs J Storey (on holiday), Mr I McCord (SNC)(Another PC Annual Meeting (would attend if able)) & Mr A Walker (NCC)(Election protocol)

4. Members Declaration of Interest (for items on the Agenda)

None

5. Election of Working Groups and Representatives

Finance: Cllrs Stokes, Hickie and Harbottle

General Purpose: Cllrs Bracey, Stokes and Gibbs

Scrutiny: Cllrs Hickie, Stokes and Roberts

Transport Rep: Cllr Smith

Parish Path Warden: Cllr Smith

Whalley's Charity: The clerk

RESOLVED That where appropriate and subject to agreed conditions, the clerk would continue to act and deal with matters under Delegated Powers which would be reported to the Chairman (or Vice Chairman) and at the next meeting of the Council

6. Adoption of Standing Orders, Financial Regulation & Risk Assessment for 2009 / 2010

RESOLVED That SO's as amended, Revised Code of Conduct, Finance and Risks Assessments previously adopted reviewed and amended along with a new Internal Audit 'Terms of Reference' be formally adopted for 2009 / 2010 along with Internal Audit Requirements previously circulated (and copied to members)

* Copies of SOs, Code of Conduct, Complaints Procedure and adopted Financial Regulations and Risk Assessment had been previously copied to all members

7. To Sign and Approve Minutes of the Meeting dated 28th April 2009

Minutes of the meeting 28th April 2009 were approved and signed as a correct record

8. Matters Arising from the Minutes (for information only)

(a) New BG Minute 4(b)

Further Agent's letter enquiring re land acquisition acknowledged after cheque returned for rent!
Copied to SNC Solicitors > Chairman spoke on the item
* Further letter to Farmer relinquishing responsibilities

(b) Cosgrove Hall Gate House Minute 4(c)
SNC Enforcement – still outstanding (Cllr McCord continues to chase)

(c) CPRE Northamptonshire Planning Road Show Minute 4(d)
Cllr Roberts report circulated for comment > NFA

(d) O/s Church Minute 4(e)
Existing illumination 35W > 55W + additional arm awaits quote > chased
* Triangle > Cllr Stokes still to investigate before NCC enquiry

(e) S/2009/0135/P Minute 7(a)
Twenty chalet boarding cattery OBJECTION Badgers Farm, Northampton Road
* Phone call and E-mail from Agent wishing to discuss reasons > advice outlined

(f) Voluntary Youth Groups
Passed to Cllr Harbottle (in absence) E-mail read > NFA

(g) 2 Main Street > flooding from canal Minute 17(c)
Inspected by Cllr Gibbs and the clerk > an exchange of E-mails read and action agreed

(h) Playground Minute 12(b)
Inspected by the clerk > Builder to quote and ad Report read > Issue re s137 explained

9. To Sign and Approve Minutes of the AOM dated 28th April 2009
Minutes of the AOM 28th April 2009 were approved and signed as a correct record

10. Matters Arising from the Minutes (for information only)

(a) Speeding M/Cycles Minute 7
Reply awaits

11. Public Speaking Time
Meeting closed for this item

12. District and County Councillor Reports

(a) Cllr Mr I McCord (SNC)
Absent (AOM another PC)

(b) Cllr Mr A Walker (NCC)
Absent – Election protocol

13. Planning

(a) Applications Received

Interim Rural Housing Planning Policy – Draft for Consultation (Circulated with Agenda)

This is as a result of the lack of 5 year land bank in SNC and the latest Appeals against refusal
* Comments discussed along with Dist Cllr recommendation > Cosgrove PCs response agreed

(b) Permissions Granted / Refused / Recommendations to Committee
Permit – Single storey front extension. Elm Tree Farm, Thrupp Wharf

(c) Enforcement / Appeals

(d) Press Notices

None

14. Correspondence (list at the meeting)

*** (a) SNC Director of Community Engagement & Corporate Services**

Invitation for the clerk to attend Communications Review @ SNC being carried out by Westminster City Council on Wednesday 2nd June

* Attendance agreed (50% travelling costs with OSPC)

(b) West Northamptonshire Joint Planning Unit

Notification of online error (Affordable Housing Need i.e. Local Housing Market Intelligence and Allocations and need tables – response date remains 21 May 2009 > Noted

*** (c) SNC Executive Secretary**

Armed Forces Day – ‘Fly a Flag for our Armed Forces’ – 22 June 2009 @ SNC car park 10.30am

* Attending? > NFA

*** (d) CPRE Northamptonshire**

AGM 7.30pm Tuesday 9 June 2009 @ Great Houghton

* Cllr Roberts reported on 2008 meeting > NFA

(e) Equality and Human Rights Commission

Public Sector Equality Duties and the forthcoming Equality Bill (Age, Disability, Gender, Gender Identity, Race, Religion or Belief and Sexual Orientation) for 2011 for a single public duty

* Circulated for info and implementation

*** (f) Northants / CALC Principal Officer**

Circular to Parish Councils regarding Swine Influenza and (Pandemic) Confirmed cases in Northants > visit HPA & NHS Choices websites – Good neighbourliness promoted

* Noted > NFA

(g) Resident Mansel Close

Letter to clerk thanking him for his efforts re PL ooo. Yardley Road leak and Pothole o/s No 9 Mansel Close

* Aylesbury Mains now deal after E.ON (ABB) failure since Feb 2009 (Cost claim to be considered) – Water leak reported (5 working days) – Pot hole > Street Doctor

*** (h) Connexions Northamptonshire / SNYC**

Poster campaign to reduce road casualties amongst 16 – 25 year olds

* Noted NFA

15. Finance

(a) The Council to approve budgetary controls to date (Attached to Agenda)

* **RESOLVED** to approve by unanimous decision.

(b) To Approve Current State of Finance

Treasurer's a/c: £75.14

Business Call a/c: £14,891.82

Earmarked Reserves: £7,563.58

Available Capital: £7,403.38

(c) Payment agreed of outstanding accounts listed below

| | | |
|--------|-----------------|-------------------------------|
| 001006 | Clerks Stipend: | £341.50 |
| 001007 | Petty Cash: | £7.15 |
| 001008 | AH Contracts: | £14.79 (Dog bin contract May) |
| 001009 | NJ Blackwell: | £462.53 (Mowing) |

(d) To consider and action Internal Audit Report

Report read > Issue re s137 explained and resolved. Approved Receipts and Payment Accounts for submission copied to members (SO:55) and review of Financial Regulations had been carried out

16. Street Lighting

(a) PL7 Mansel Close still ooo being dealt with Aylesbury Mains as at Min:14(g)

17. Highways

(a) The clerk to advise Cllr Walker comments raised at Min: 11

(b) Slow signs and white line markings to be chased

(c) NCC to reconsider 40mph limit Stratford Road or footpath in vicinity of Scout Camp before tragedy

18. Councillor Questions and Items for Next Agenda (AOB)

(a) Demolition (permitted) Cosgrove House is unsafe and unguarded

(b) Caravan Park had approached Chairman requesting a meeting with the PC re access proposals? (apparent support from MKC?)

* As the access is still proposed off Stratford Road (> old canal) the clerk advised against 'fishing exercise'. Discussed and agreed to invite to PC meeting only, as without proposal PC were unable to comment (support or otherwise)

(c) The clerk requested agreement on the Jan 2010 meeting 5 Jan > approved

19. Date of Next Meeting

Tuesday 30th June 2009 commencing at 7.30pm

With no other business the meeting closed at 8.50pm