

Cosgrove Parish Council

MINUTES OF COSGROVE ANNUAL PARISH COUNCIL MEETING

Held on 25th May 2010 at the Village Hall, Bridge Road

Present:

Cllrs Mr AG Hickie (in the chair), Mr A Bracey, Mr R Gibbs, Mrs H Harbottle, Mr P Roberts, Mr D Smith, Mr C Stokes & Mrs J Storey

Also present were Mr D Everett (Clerk) and 1 member of the public

1. Election of Chairman & Vice Chairman

Proposed by Cllr Smith seconded by Cllr Harbottle that Cllr Hickie continue as Chairman – carried unanimously.

After a short discussion Cllr Smith wished to stand down as Vice Chair, Proposed by Cllr Hickie seconded by Cllr Storey that Cllr Harbottle be Vice Chair – carried unanimously

* Cllr Hickie extended his thanks to Cllr Smith for his past commitment > unanimously endorsed

2. Declaration of Acceptance

Declaration of Acceptance signed by Cllrs Hickie and Harbottle

3. Apologies for Absence

Cllr Mrs J Childs (family commitment), Mr I McCord (SNC) & Mr A Walker (NCC) (Meetings)

4. Members Declaration of Interest (for items on the Agenda)

None

5. Election of Working Groups and Representatives

Finance: Cllrs Stokes, Hickie and Harbottle

General Purpose: Cllrs Bracey, Stokes and Gibbs

Scrutiny: Cllrs Hickie, Stokes and Roberts

Transport Rep: Cllr Smith

Parish Path Warden: Cllr Smith (& Cllr Gibbs)

Whalley's Charity: The clerk

RESOLVED That where appropriate and subject to agreed conditions, the clerk would continue to act and deal with matters under Delegated Powers which would be reported to the Chairman (or Vice Chairman) and at the next meeting of the Council

6. Adoption of Standing Orders, Financial Regulations & Risk Assessment for 2010/2011

RESOLVED That SO's as amended, Revised Code of Conduct, Finance and Risks Assessments previously adopted reviewed and amended along with a new Internal Audit 'Terms of Reference' (to be amended after the Internal Audit 27th May 2010 and copied to members) be formally adopted for 2010 / 2011 along with Internal Audit Requirements previously circulated

* Copies of SOs, Code of Conduct, Complaints Procedure and adopted Financial Regulations and Risk Assessment had been previously copied to all members

7. To Sign and Approve Minutes of the Meeting dated 27th April 2010

Minutes of the meeting 27th April 2010 were approved and signed as a correct record

8. Matters Arising from the Minutes (for information only)

(a) **Hand Rail Main Street > Towpath replacement** Minute 11(a)

* Still during current financial year > the clerk to chase

(b) Obsolete BT Box o/s old PO Minute 11(b)

* NR by BT > discussed - NFA

9. To Sign and Approve Minutes of the AOM dated 27th April 2010

Minutes of the AOM 27th April 2010 were approved and signed as a correct record

10. Matters Arising from the Minutes (for information only)

None

11. Public Speaking Time

None

12. District and County Councillor Reports

(a) Cllr Mr I McCord (SNC)

Reports previously circulated to members re matters of interest affecting Cosgrove

(b) Cllr Mr A Walker (NCC)

No report

13. Planning

(a) Applications Received

INTERIM S/2010/0504/FUL Portal frame agricultural building. Elm Tree Farm, Thrupp Wharf

* No comments

(b) Decision Notices

(c) Enforcement / Appeals

(d) Press Notices

* None

14. Correspondence (list at the meeting)

*** (a) NCC Communications & Marketing**

Reminder of You Choose Campaign > previous circulated > deferred

*** (b) Kirkby & Diamond – Principle Planner**

Support for PCs affected by development and responding to LDF plans > NFA

(c) SNC Chief Executive

Further on High-Speed Two (HS2) Exceptional Hardship Scheme > circulated for info only

* Email from Boddington PC circulated for info > any action deferred

*** (d) CPRE Northamptonshire**

Outlook and Countryside Voice > circulated

Invitation to Supper Party Fri 9 July @ Little Houghton > circulated for info

CPRE/Carlsberg Sponsored Summer Ball Sat 26 June @ Whittlebury Hall > circulated for info

Town & County Awards > circulated

(e) NCC Traffic Orders Section

Proposed 40mph Speed Limit, Cosgrove > Positive response given / circulated for info

(f) SNC Acting Returning Officer

Declaration of Result of Poll for MOP South Northamptonshire > nb

(g) SNC Lead Officer Economic Development & Tourism

SN Economic Development Strategy 2010 – 2014 > copy circulated for info

*** (h) Environment Agency**

Great Ouse Catchment Flood Management Plan: Flood Risk Update > for file

* Note: CosPCs response to original consultation and complaint re 2007 site meeting prompted EA response circulated to members > Discussed at length further letter to EA

(i) NCC Head of Waste Management (Acting)

Changes to household waste recycling centres from 21st June 2010 > circulated to members

*** (j) SNVB**

Safe n Sound Project > notification of meeting at Cosgrove VH Thursday 8th July 3 – 5pm

* Circulated for comment – invited to PC meeting although little time > response circulated

*** (k) SNC Executive Secretary**

Armed Forces Day – ‘Fly a Flag for our Armed Forces’ – 21 June 2010 > noted

(l) SNC Arts Council

Arts New SN > circulated

(m) NCC Volunteers Co-ordinator

Highway Reps, Parish Path & Tree Wardens Newsletter > Cllr Smith

*** (n) SNC Chief Executive**

Town Twinning (Village) enquiry from Westerwald region village of western Germany

* Cllr Harbottle to advise

(o) NCC Head of Planning

Northamptonshire Minerals & Waste Development Framework: Core Strategy Development Plan Document – formal adoption noted

15. Finance

(a) The Council to approve budgetary control to date (with Agenda)

* **RESOLVED** to approve budgetary control by unanimous decision.

(b) To Approve Current State of Finance

Treasurer's a/c:	£75.47
Business Call a/c:	£17,044.50
Earmarked Reserves:	£10,386.58
Available Capital:	£6,733.39

(c) Payment agreed of outstanding accounts listed below by unanimous decision

001077	Clerks Stipend:	£341.50
001078	Petty Cash:	£3.60
001079	NWBS:	£145.00 (Pension contribution)
001080	OSPC:	£200.00 (Donation re equipment use/ISP)
001081	AH Contracts:	£15.11 (Dog Bins May)
001082	NJ Blackwell:	£490.62 (Mowing)

Later agreed

001083 TME Fabrications Ltd: £3,389.88 (1/2 payment > Min:15(e))

(d) To Adopt Accounts for Year Ending 31st March 2010

End of Year Accounts / Returns + R&P Book signed and unanimously approved and adopted
Annual Return Sec 1 & 2 signed by the Chairman & Clerk / RFO

(e) To Formally Approve Fencing Costs for Playing Field Enclosure

Costs £5,770 ex VAT (funded by Play Equip Fund – Grant application (WREN) for equipment)
CCllr Grant awaits. Street Lighting Fund > CR (clerk advised)

RESOLVED to approve

* ½ costs requested and approved

16. Street Lighting

(a) PL6 Mansel Close ooo

(b) PL o/s 7 The Green ooo

17. Highways

(a) Manor Close from Yardley Road > o/s No 6 - potholes

(b) Bridge Road Solomon's Bridge Grade 2* listed – saddle rocking showing signs of stress

18. Councillor Questions and Items for Next Agenda

(a) Play Equipment grant application (see Min:15(e)) WREN Application > Cllr Roberts deals

(b) Old Mail > Renew call for walkers and those with dogs to keep to the line of the public footpaths, especially where there is livestock or crops along with reminder to take all litter home

19. Date of Next Meeting

Tuesday 29th June 2010 commencing at 7.30pm

With no other business the meeting closed at 8.25pm