

# Cosgrove Parish Council

**TO MEMBERS OF THE COUNCIL:**

**YOU ARE HEREBY SUMMONSED TO ATTEND THE MEETING OF COSGROVE PARISH COUNCIL AT THE VILLAGE HALL, BRIDGE ROAD ON WEDNESDAY 2<sup>nd</sup> JUNE 2021 COMMENCING 7.30PM FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS**

**\*As Covid restrictions remain until 21<sup>st</sup> June 2021 ((Step Four) - CosPC as a public Body, has organised the meeting in the Village Hall subject to Covid-19 secure guidance (face masks, social distancing – no public admittance)**

**(Members of the public are invited to attend and address the Council before the meeting at the Village Hall entrance, but then leave with any result of discussions posted as draft minutes on the notice board and website soon after the meeting)**

## AGENDA

1. Declaration of Acceptance for new Council (Mr C Bird and Mr M Draddy to sign)
2. Apologies for Absence
3. Members Declaration of Interest (for items on the Agenda)
4. Minutes for approval of the Annual Meeting dated Wednesday 12<sup>th</sup> May  
\* Note : For record purposes the Minutes of the Zoom Meeting dated Wednesday 5<sup>th</sup> May 2021 prior to local election were previously circulated as approved unsigned
5. Election of Working Party Groups and Representatives
6. Adoption of Standing Orders (as amended), New WNC Code of Conduct (circulated with the Agenda), Financial Regulations & Risk Assessment; Fixed Asset Register for 2021/2022: Complaints procedure: Freedom of Information Procedure; Terms of Reference for GDPR & (DPO) Service and Internal Auditor
7. Clerks Report
8. Public Speaking Time (points raised before the meeting)
9. Correspondence received since last meeting (list at the meeting)
10. Monthly roundup and issues from each councillor
11. Planning
  - (a) Applications Received
  - (b) Decision Notices
  - (c) Enforcement / Appeals
  - (d) Press Notices
12. Finance
  - (a) The Council to approve budgetary control to date
  - (b) To Approve Current State of Finance
  - (c) To Approve Accounts for Payment (list at the meeting)
  - (d) To Adopt Internal Audit report (circulated with Agenda)
  - (e) To Adopt End of Year Accounts (sign AGAR & R&P Ledger)
13. Street Lighting
14. Highways (to Include Notice boards, sign posts, missing signs)
15. Proposed working parties (for the coming year)
16. Councillor Questions and Items for Next Agenda
17. Date of Next Meeting Wednesday 7<sup>th</sup> July 2021 commencing at 7.30pm

Derek M Everett PSLCC

Clerk

Dated: 26<sup>th</sup> May 2021

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Cosgrove Village website [www.cosgrovevillage.co.uk](http://www.cosgrovevillage.co.uk)