

# Cosgrove Parish Council

MINUTES OF COSGROVE PARISH COUNCIL MEETING  
Held on Wednesday 7<sup>th</sup> April 2021 via ZOOM commencing 7pm

**Present:**

Cllrs Mr W Smith (in the chair), Mr A Bracey, Mrs S Comerford, Mr M Draddy, Mr D Little, Mr J Proctor, Mr P Roberts & Mr D Smith

Also present were Mr D Everett (Clerk), and 4 residents

**1. Apologies for Absence**

Cllrs Mr C Bird (work commitments) & Mr I McCord (WNC)

**2. Member Declaration of Interest**

None

**3. Minutes for Approval of the Zoom Meeting dated Wednesday 3<sup>rd</sup> March 2021**

The Minutes of the meeting 3<sup>rd</sup> March 2021 were approved unsigned

**4. Clerks Report to include**

- Planning (including Cosgrove Hall cottages) > discussed
- Caravan Park (under investigation > latest)
- Playing Field (update) (Northants Archivist corres held show nothing more)

**5. Allotments**

Clerk advised on latest with solicitors (instructed to seek transfer of land with / without water asap)

**6. Public Speaking Time (this is time limited)**

CC spoke on fibre optic runs below road surface alongside cottages

SC spoke on leak canal parapet / Horse tunnel > clerk to deal given previous complaint > CRT

JM spoke on BCS proposal opposite locks (confirmed no works yet)

**7. District Councillor Report**

Cllr Mr I McCord (SNC) > corres previously circulated

**8. Correspondence received since last meeting (outlined at the meeting)**

- Update on advisory 20mph proposals (pilot scheme Jason Smithers) > previously circulated and discussed
- Northants Police fly tipping pilot > circulated via Cllr Comerford – for file
- Britannia Bus > update circulated (despite rumours)
- Salt bin damage by Western Power? Yardley Road / Manor Close > exchange of mail discussed
- N/CALC > Practioners Guide update - noted by the clerk (especially Best Practice) + New section 5.169 on emails (i.e. the security of councils own email address)

**9. Monthly roundup and issues from each councillor**

- **Cllr Smith (D)** > Village website use; Footpaths;
- **Cllr Proctor** > Litter picking and pickers; Water butt rear of bus stop interfered with;

Proposed DS seconded JP and carried that

- **Cllr Comerford** > WP contact; seeding and planting wild flower areas: Library?

- **Cllr Draddy** > Horse tunnel (repairs); Playing Field
- **Roberts** > RoW Priory Lane area
- **Bracey** > Road conditions Station Road > Castlethorpe
- **Bird** > (email about missing PL Main Street )
- **Cllr Little** > Last of food boxes; Action Tracker
- **Chairman** > Latest SID idea> deferred; Minute to show thanks to Cllr Little re food box distribution and liaison

**Note:** clerk to seek costing of watering / Hydrant licence

## 10. Planning

### (a) Applications Received

**S/2021/0564/FUL** Replacement single story rear extension. 1 The Green \* No Observations

- (b) **Decision Notices**
- (c) **Enforcement / Appeals**
- (d) **Press Notices**

None

## 11. Finance > dealt with by the clerk under agreed delegated powers

### (a) The Council to note budgetary control to date (Running Balance attached Agenda)

\* **RESOLVED** to adopt

### (b) To Note Current State of Finance (End of Year)

Treasurer's a/c: £19,443.49

Business Inst a/c: £27,631.69

Earmarked Reserves: £35,240.26

**Available Capital: £13,834.92 > Carried over** (discussed re level carried over)

\* **Note: Preparation now of end of year accounts for audit**

### (c) To Note Accounts for Payment

Paid 16/3

002004 Arnold Thomson: £300.00 (Solicitor fees)

002005 Clerks Salary/Petty cash: £425.84 (£384 + Petty cash / mileage = £41.84)

002006 HMRC: £96.00 (PAYE)

002007 DNH Contracts: £60.00 (Environmental > Mar)

002008 NJ Blackwell GS: £699.84 (Mowing > Mar)

002009 N/ACRE: £35.00 (Annual subs)

002010 N/CALC: £510.00 (Annual subs/internal audit + Data PO)

## 12. Reports of maintenance issues arising

- Main Street PL removed between Lock Lane and Park Close yet to be replaced?

## 13. Any Items for Next Agenda

## 14. Date of next Meeting as Wednesday 5<sup>th</sup> May 2021 via Zoom at 7pm

**Elections 6 May** (Cllrs term of office cease 10 May) Annual Council Meeting 12<sup>th</sup> May agreed

With no other business the virtual meeting closed at 9.20pm

**Cosgrove Parish Council**  
**Outstanding Activities (Updated)**  
**April 2020**

**Most activities are held until further notice**

<b>Date</b>	<b>Item</b>	<b>Parish Action</b>	<b>Action by Others</b>
Ongoing	<b>Litter</b>	Additional Litter Bins	<b>SNC to approve (still awaits) CosPC to advise?</b>
Ongoing	<b>Highway Issues</b>	Continual review	<b>Bridge Road subsidence previous monitoring only? No action can be Justified; Scruffy yes, dangerous No &gt; NFA at this time? &gt; WNC new approach</b>
	<b>Horse Tunnel</b>	<i>Entrance leak (The Stocks)</i>	<i>Reported and chased re delayed inspection/action &gt; + new leak?</i>
	<b>Yardley Road</b>	(accident black spot)	<b>Yardley Rd/Castlethorpe 842567</b> * Approved Plan chased (held)
	<b>Stratford Rd</b>	Xroads Give Way markings	<b>Work ticket 6/12?</b>
	<b>Canal Bridge</b>	Road safety – alternate one way?	Not approved by NCC Highways (Unable due to f/w specs on LB structure) ; <b>Latest damage repaired</b>
	<b>Pot holes</b>	Monitored	<b>Slow repairs &gt; some reminders Especially o/s VHall &gt; Main St</b>
	<b>Caravan Park traffic</b>	Monitored <i>Latest application?</i>	Deliveries now through Castlethorpe?
	<b>Caravan Park</b>	Liaison to commence?	> WNC investigate complaint (to liaise with MKC?)
Ongoing	<b>Blocked drains</b>	When required Especially horse tunnel	<b>Monitoring Defects blocked drains latest report 2661702</b>
On going	<b>Bulb planting</b>	Agreed locations	Resident dealt and supported
	<b>Benches</b>	Commemorative	Approved x3