

# Cosgrove Parish Council

## MINUTES OF COSGROVE PARISH COUNCIL APRIL 2020

UNDER AGREED DELEGATED POWERS TO THE CLERK AS PROPER OFFICER, THE FOLLOWING RELECTS THE AGREED INFORMATION OF THE CANCELLED 6<sup>th</sup> MAY 2020 ANNUAL PARISH MEETING

### 1. Approval Minutes of the Meeting dated Wednesday 1<sup>st</sup> April 2020

\* The Minutes of the meeting 1<sup>st</sup> April were approved unsigned

### 2. Tenure of Chair and Vice Chair extended to May 2021 by Covid-19 Legislation

### 3. Clerks Report and planning notes (delegated powers) attached with the agenda

\* These were circulated and agreed without comment

The annual review of Standing Orders, Code of Conduct, Financial Regs, GDPR and Fixed Asset Register have all been reviewed and updated where necessary

### 4. Planning

#### (a) Applications Received

S/2020/0621/COND Condition 4 (Trees) application to replace for approval 42 Bridge Road

\* Noted

### 5 Finance > dealt with by the clerk under agreed delegated powers

#### (a) The Council to note budgetary control to date

*(see Running Balance transfer to Project Fund at year end 2019/2020)*

#### (b) To Note Current State of Finance

Treasurer's a/c:	£4,982.38
Business Inst a/c:	£41,518.56 (1/2 Precept paid)
Earmarked Reserves:	£30,021.00
<b>Available Capital:</b>	<b>£16,479.94</b>

#### (c) To Note Accounts for Payment

001930	Clerks Salary:	£374.40
001931	HMRC:	£93.60 (PAYE)
001932	Petty Cash:	£33.53 (2 months + Mileage) (see *Note)
001933	DNH Contracts:	£60.00 (Environmental > Apr)
001934	NJ Blackwell GS:	£743.10 (Mowing > Apr)
001935	N/CALC:	£508.75 (NALC Subs/Internal Audit fees/GDPR officer)
001936	OSPC:	£275.00 (Annual Donation Equip Use)
001937	E.ON:	£385.00 (PL Unmetered supply)

\* Note: New BT agreement = flat rate £12pm (DE/OS/Cos) = £4pm + £7pm (DE/OS/Cos @ £22.20pm) line rental three ways

### 6. Reports of maintenance issues arising

Enforcement (St Vincents Well Field CA) and Planning issues viewed by Satellite images where possible with site visits delayed until lockdown relaxed; FixMyStreet delays exists (broken manhole Bridleway noted by guard rail)s; Vermin to be reported normal way (preferably by email); Arisings from 42 Bridge Road development? noted; Overhanging damaged tree playing field (photo image awaits re action))

**7. Any Items for Next Agenda**

To be advised

**8. Date of next Deferred Meeting Wednesday 3<sup>rd</sup> June 2020**

**Cosgrove Parish Council**  
**Outstanding Activities**  
**May 2020**

**Most activities are held until further notice**

<b>Date</b>	<b>Item</b>	<b>Parish Action</b>	<b>Action by Others</b>
Ongoing	<b>Dog fouling</b>	New Dog bin top of steps Main St/Towpath	<b>Installed and well used</b> <b>Weekly emptying top of TP</b> <b>May BH &gt; Oct by CosPC</b> <b>contractor</b>
	<b>Litter</b>	Additional Litter Bins	<b>SNC to approve (still awaits)</b> <b>CosPC to advise</b>
	<b>PL numbering?</b>	Completed	
Ongoing	<b>Highway Issues</b>	Continual review	<b>Bridge Road subsidence NCC</b> <b>monitor only? No action can be</b> <b>Justified; Scruffy yes, dangerous</b> <b>No &gt; NFA at this time</b>
	<b>Yardley Road</b>	(More accidents > NCC)	<b>Yardley Rd/Castlethorpe 842567</b> * Approved Plan chased (held)
	<b>Stratford Road</b>	Tree line encroaches	<b>Tree line cut back</b>
	<b>Canal Bridge</b>	Road safety – alternate one way?	Not approved by NCC Highways (Unable due to f/w specs on LB structure) ; <b>Damage not yet</b> <b>repaired &gt; chased</b>
	<b>Pot holes</b>	Monitored	<b>Slow repairs &gt; some reminders</b>
	<b>Caravan Park</b> <b>traffic</b>	Monitored	Deliveries now through Castlethorpe > contact with park manage advised
	<b>Caravan Park</b>	Liaison to commence	
	<b>Salt Bin</b>	Yardley Road	Returned as a parish asset
Ongoing	<b>Blocked drains</b>	When required Especially horse tunnel	<b>Monitoring</b>
Ongoing	<b>Bulb planting</b>	Agreed locations	Resident (HR) dealt and supported
	<b>Living Tree</b>	Xroads	Planted
	<b>Benches</b>	Commemorative	Awaits

Note: Most outstanding issue put on hold