

Cosgrove Parish Council

MINUTES OF COSGROVE PARISH COUNCIL MEETING

Held on Wednesday 1st JUNE 2022 at the Village Hall Commencing at 7.30pm

(Face coverings remain optional)

Present:

Cllrs Mr W Smith (in the chair), Mrs S Comerford, Mr J Proctor, Mr P Roberts & Mr D Smith
Also present was Mr D Everett (Clerk) and 7 members of the public

1. Apologies for Absence

Cllrs Mr A Bracey (away) & Mr C Bird (work commitments) (Mr M Draddy?)

2. Casual Vacancy

WNC have approved co-option

3. Members Declaration of Interest (for items on the Agenda)

None

4. Minutes for approval of the Meeting dated Wednesday 4th May 2022

Minutes of meeting Wednesday 4th May 2022 were approved and signed as a correct record

5. Clerks Report

- Registration of BG awaits confirmation with LR
- Playing field > clerk advised position and his direct approach to Cadent (as n/r to Solicitors)
- Open Reach stalemate

Missed from the Agenda and added here for clarity as required

5a. Election of Working Party Groups and Representatives

(The clerk again advised on the benefits of Working Parties over Committees at PC level)

Planning:	Full council
Finance:	Cllrs Smith (W), Smith (D), Proctor, Roberts
General Purpose:	Cllrs Bracey, Smith (D), Smith (W), Draddy, Comerford & Proctor
Scrutiny:	Cllrs Roberts, Proctor & Smith (W)
Transport Rep:	Cllr Smith (D) and the clerk
Parish Path Warden:	Cllrs Smith (D)
Whalley's Charity:	The clerk
Neighbourhood Watch:	Cllrs Smith (W) & Smith (D):
Allotments:	Cllr Proctor

5b. To Adopt Standing Orders (as amended), Code of Conduct, Financial Regulations & Risk Assessment; Fixed Asset Register for 2022/2023: Complaints procedure: Freedom of Information Procedure; Terms of Reference for GDPR & (N/CALC DPO) Service and the Internal Audit: all reviewed and recommended for adoption

* **RESOLVED** to approve and adopt & in addition **RESOLVED** That where appropriate and subject to agreed conditions, the clerk would continue to act and deal with matters under Delegated Powers which would be reported to the Chairman (or Vice Chairman) and at the next meeting of the council

* *Meeting closed to allow public speaking*

6. Public Speaking Time

Cosgrove Park & Furtho Pit 'planning' issues > discussed at length; Parking, overhanging trees and The Dogsmouth bend danger discussed along with Community Speed-watch restrictions (8 Volunteers); The Green/Main Street / AW Pump Station issues remain unanswered; WNC Highways contract? (Rumoured Kier > later confirmed)

*** Meeting reopened after public speaking**

7. WNC Councillor Report

No report in absence

8. Correspondence received since last meeting (list at the meeting)

- Re Cosgrove Hall Cottages update > Angus Lawson For Brickby LLP.is liaising with Wendy re Church parking & Cllr McCord has instigated WNC to look see re materials
- Monkey Challenge climbing wall > circulated

9. Queens Jubilee Celebrations to confirm

Post Discs and flag in place; VH had cancelled Jubilee celebrations? > Church bunting and teas

10. Planning

(a) Applications Received

Interim:

WNS/2022/1037/FUL Single storey rear elevation extension 3 Longwood The Green

* Supported given position and design

(b) Decision Notices

(c) Enforcement / Appeals

(d) Press Notices

None

11. Finance

(a) The Council to approve budgetary control to date

* **RESOLVED** to adopt

(b) To Note Current State of Finance

Treasurer's a/c:	£13,507.24
Business Inst a/c:	£57,737.26 (½ Precept + CiL*)
Earmarked Reserves:	£60,010.28
Available Capital:	£11,234.22

* Note: CiL = £23,319.08 Received (42 Bridge Road development)

(c) To Note Accounts for Payment (Proposed WS seconded DS and carried unanimously)

002103	Clerks Salary/Petty cash:	£398.00 (£384 + Petty cash £14)
002104	HMRC:	£96.00 (PAYE)
002105	DNH Contracts:	£84.00 (Environmental > May)
002106	NJ Blackwell GS:	£995.28 (Mowing > May)
002107	P Roberts:	£11.94 (Shackle bolts > Play area swing repair)

5(d) To Receive Internal Audit Report prior to Audit submission

* End of Year Accounts & IAR > website

12 Street Lighting and update

* No reported faults but tree obstructs Bridge PL

13. Highways

X Road drain Fixed vs Not fixed > Fixed after serious rain

Castlethorpe Road causeway Concrete Post uprooted > via Cllr Bracey (Fix my Street)

14. Caravan Park Traffic – Site homes deliveries

2 Site Home deliveries got stuck and damaged property > Caravan Park state haulier wrong route and apologise > Householder present advised to sue CP for damage

* Liaison discussed and considered

15. Monthly roundup and issues from each councillor

- **Cllr Draddy** > np
- **Cllr Bird** > Absent but supports new BG planting > tree type?
- **Cllr Bracey** > In absence reported Castlethorpe causeway damage
- **Cllr Comerford** > Planter Damage > Cllr Draddy (Not yet); CP Traffic and signs?
- **Cllr Proctor** > Allotments discussed (and confusing emails) > to deal
- **Cllr Roberts** > Human poo Old Mill Lane under hedge and under Bridge
- **Cllr Smith (D)** > Responded to website comments and Coffin Walk
- **Cllr Smith (W)** > Overhanging trees and grass maintenance

16. Councillor Questions and Items for Next Agenda

Request Allotments be an Agenda Item until scheme completed with a presentation of allotment needs discussed

17 Date of Next Meeting

Wednesday 6th July 2022 commencing at 7.30pm

With no other business the meeting closed at 8.48pm