

Cosgrove Parish Council

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Issued: 26 September 2024

To: All Parish Councillors

From: Mrs Jenny Evans, Clerk to Cosgrove Parish Council

Dear Councillor

You are hereby summonsed to attend an Ordinary Meeting of Cosgrove Parish Council to be held at **Cosgrove Village Hall, 39 Bridge Road, Cosgrove MK19 7JH.**

On **Wednesday 2 October 2024 at 7.30 pm** for the purpose of transacting the following business:

AGENDA

Reference	Item	Suggested time
CPC24/10/1	To receive and approve apologies for absence	30 seconds
CPC24/10/2	Declarations of interest	30 seconds 19.31
CPC24/10/3	Approval of Minutes of 4 September 2024	1 minute 19.32
CPC24/10/4	Matters arising from the Minutes not covered elsewhere in the agenda	2 minutes 19.33
CPC24/10/5	Public Session 1. Issues raised by the public <i>(Members of the Public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the Public should stand (if able) and address the chairman of the meeting, who may direct that a written or oral response be given)</i> 2. Report from Ward Councillor	15 minutes 19.48 5 minutes 19.53
CPC24/10/6	To receive Parish Clerk's report (including correspondence received since last meeting requiring a comment or decision) circulated in advance	7 minutes 20.00
CPC24/10/7	Finance a). To receive update on current finances in comparison to budget b). To approve payment of invoices (schedule circulated separately) c). To approve 2025-2026 draft budget – circulated earlier d). To approve payment of 10 hours overtime to Clerk for budget preparation (+/-£190.00 before tax).	17 minutes 20.17
CPC24/10/8	Councillor Updates	10 minutes 20.27

Please note, Members of the Public and Press are welcome to attend. Under the Openness of Local Government Bodies Regulations 2014, Members of the Public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.

CPC24/10/9	<p>Planning: Planning Application - 2024/4422/LBC Replacement of 4 rear windows at <u>The Old Dower House</u>, 16 Stratford Road, Cosgrove, MK19 7JA</p> <p>Refusal of planning permission: conversion and restructure of a 70s brick built garage to a timber cladding barn style garage. New stone wall to match existing house with timber entrance gate at <u>Mansel Farmhouse</u> Yardley Road</p> <p>2024/3451/FULL extension at <u>29 Main Street</u> – approved 2024/1716/FULL demolition and rebuild accommodation block at <u>The Quarries</u> Scout campsite - approved</p>	5 minutes 20.32
CPC24/10/10	<p>Policies: to approve the following policies circulated earlier Standing Orders 2024; Grievance; Disciplinary. To adopt the draft Aims and Objectives circulated earlier</p>	2 minutes 20.34
CPC24/10/11	<p>Christmas Lights: to approve the risk assessment for the Christmas lights event. b). To consider meeting the cost of public liability insurance for the event.</p>	5 minutes 20.39
CPC24/10/12	<p>Cemetery Update: a). To approve draft layout of Meadow View Cemetery (circulated earlier) b). To resolve to have Meadow View fence repaired at cost of £75 c). To resolve to approve installation of headstone memorial 1070mm high (burial ground rules state 914mm) d). To resolve to meet the cost of work relating to fallen tree</p>	5 minutes 20.44
CPC24/10/13	<p>Meeting Appraisal Review the timings allocated to agenda items and consider further adjustments if necessary.</p>	2 minutes 20.46
CPC24/03/14	<p>Date of next meeting Wednesday 6 November 2024 (Local Government Act 1972 Schedule 12 Part II para 8.1)</p>	
	Closure of Meeting	21.00

Signed:

Date: