

# Cosgrove Parish Council

## MINUTES OF COSGROVE PARISH COUNCIL MEETING

WEDNESDAY 1st FEBRUARY 2023 at the Village Hall Commencing at 7.30pm

(Face coverings remain optional)

### Present:

Cllrs Mr D Smith (in the chair), Mr C Bird, Mr A Bracey, Mrs S Comerford, Mr M Draddy, Mr C Peacock &, Mr J Proctor

Also present were Cllr Mr I McCord (WNC), Mr D Everett (Clerk) and 8 members of the public

### 1. Apologies for Absence

Cllr Mr P Roberts (work commitments) & Mrs Jenny Evans the new deputy clerk (family commitments before appointment)

A Casual vacancy remains > website notice

### 2. Members Declaration of Interest (for items on the Agenda)

None

### 3. Minutes for approval of the Meeting dated Wednesday 4<sup>th</sup> January 2023

Minutes of meeting Wednesday 4<sup>th</sup> January 2023 were approved and signed as a correct record

### 4. Clerks Report

- Open Reach > Poles update saga
- Xmas Lights (OCT Minutes agreed band and lighting costs as previous year? / November Minutes show approval for Band £250? (although band receipt = £200)
- Gigaclear update > Wayleave agreement still outstanding and remains until Sited box issue is resolved
- Q raised about Kings Coronation > what is CosPC doing? Discussed
- Railings Main Street steps to towpath > HS opinion given option is wheel run > deferred
- Burial Ground Issue > deferred

### 5. New clerks appointment and contract

Mrs Jenny Evans (In post Salary and WP Pensions to be agreed) > deferred to end of meeting

### 6. Public Speaking Time

None

### 7. WNC Councillor Report

Minor successes Sign on A508 fixed; Man hole cover fixed; No 89 Bus > continuing Castlethorpe Turn > No accident data held by WNC !! Nevertheless, our records show that the junction of Yardley Road and Castlethorpe Road has had one recorded/reported collision in the last three years (1<sup>st</sup> October 2019 to 30<sup>th</sup> September 2022) and would therefore not be highlighted from a road safety point of view.

WNC Budget will go to Cabinet and then to Full council this month; Key highlights – Council Tax to rise by 4.99% & 3 weekly bins + Green Bin Charges to rise from £42 to £55 per year; Other charges will increase for council activity eg Bulky waste and Building Control a mix of harmonisation and review of costs; Boundary Review > date change – not starting 6 Feb will be 7 March till May

AL5 Update >:New technical drawings setting out more detail on internals; Traffic assessments = 901 pages; No Flood Risk Assessments (due in 4 – 6 weeks); Landscape impact assessment underway by WNC Consultation: EA – seem to be softening on their stance – the culvert is an issue but applicant argue that EA data is wrong and they think what is there is what they are proposing to put there ; MKC further response letter

Noted: No parking on High St opposite pot holes – so the Pot holes getting worse

#### 8. Correspondence received since last meeting (list at the meeting)

- Church Clock maintenance costs for 2023 > £195 + vat (Budget noted)
- Complaint of Dower House hedge and vegetation over verge (LB Wall) also noted verge flooding? Report Fix my street by JE
- Burnt out car Stratford Road? > recovered

#### 9. Allotments

Cllr Proctor spoke on quotes for fencing with an update on progress > also discussed the invoice for water connection addressed to CosPC sent to the clerk

\* The clerk advised that CosPC can only legally claim the VAT back if GUH deposits the money (less VAT) before payment is made (and title is not yet confirmed)

#### 10. Planning

##### (a) Applications Received

WNS/2023/0045/TCA Mixed group of self set saplings for removal. 7 The Stocks Car Park

\* Noted

WNS/2023/0035/FUL Proposed extensions, Conversion of outbuildings and alteration of flat roof to a pitched roof Cosgrove Lodge Hotel Main Street

\* Supported would greatly improve appearance

#### NOTE

WNS/2022/1741/EIA - Furtho Pit > FUL Planning app

\* Email from officer dated 30<sup>th</sup> Jan to Amend Details:- Range of technical documents, including updates on Ecology, Transport Assessment, Travel Plan, Highways Plans, EIA documents on Flood Risk Assessment. The applicant has also prepared a response to the consultation responses that have been prepared

##### (b) Decision Notices

##### (c) Enforcement / Appeals

##### (d) Press Notices

None

#### 11 Finance

(a) The Council to approve budgetary control to date

\* **RESOLVED** to adopt

##### (b) To Note Current State of Finance

Treasurer's a/c: £13,494.32

Business Inst a/c: £53,858.11

Earmarked Reserves: £56,731.14

**Available Capital: £8,621.219**

(c) To Note Accounts for Payment (Proposed DS seconded AB and carried unanimously)

002157\* Cllr Bird: £155.97 (RBF / Plaques) Missed from previous Minutes

002158 Clerks Salary/Petty cash: £474.00 (£460.00 + Petty cash £14)

002159	HMRC:	£115.00 (PAYE)
002160	DNH Contracts:	£84.00 (Environmental > Jan)
002161	David Smith:	£28.78 (Fasthosts Domain fee)
002162	N/CALC:	£39.00 (Outstanding Vat on professional fees)
002163	Towcester Studio Band:	£200.00 (Xmas lights switch on)
002164	Peter Gregory:	£50.00 (Electric supply for Xmas Lights 27/11 – 5/01)
002165	Carl Peacock:	£224.97 (New clerks laptop as agreed)

## 12. Street Lighting

PL1 Orchard Close repair completed

Approved Quote for new lamp proposal The Stocks Cross Road and time table > 27/3

## 13. Highways

Caravan Park Mobile Home delivery issues > original Highways profiling and outcome discussed

Pothole issues highlighted > Fix my Street and results

Yardley Road / Castlethorpe turn danger further discussed

## 14. Caravan Park issues and rumoured planning application

Discussed at length and issues noted (Vllr McCord) > Deferred until details known (Cllr McCord/WNC) and liaison again raised + Chairman's reminder that NCC Highways had concluded max size of deliveries > for MKC Planning

## 15. Play Area inspection report (circulated)

\* Working Party to be agreed > Cllrs Proctor / Peacock deal > to report back with recommendations

## 16. Monthly roundup and issues from each councillor

- **Cllr Draddy** > Success of Xmas lights and service
- **Cllr Bird** > Pothole collation and response
- **Cllr Bracey** > Castlthorpe Road barriers> Fix my Street
- **Cllr Comerford** > Sid's collation and CCP proposals
- **Cllr Proctor** > no more
- **Cllr Roberts** > absent
- **Cllr Peacock** > Raised the school hedge issue > Discussed at length Proposed by JP and unanimously agreed that the PC donate £200 towards cost and **RESOLVED** to approve
- **Cllr Smith (D)** > Report on the Scouts Litter Pick

## 17. Councillor Questions and Items for Next Agenda

Wheel run for towpath steps

## 18. Date of Next Meeting

Wednesday 1<sup>st</sup> March 2023 commencing at 7.30pm

## EXCLUSION OF PUBLIC AND PRESS

**RESOLVED:** That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

## 4. Clerks Report Burial Ground Issue

The clerk outlined the issues concerning a recent burial and a compromise, provided the family agree. There would be no charge for burial and a separate Exclusive Rights Certificate would be issued for the adjacent plot FOC and was **RESOLVED** to approve

**5. New clerk's appointment and contract**

The clerk advised that given the 'work ethics and responsibilities' CosPC was in the Substantive Range LC2 (24-28).and not LC2 (18-23) (below substantive range). But as JP pointed out that was the level agreed (after the clerk left the December meeting) and the contract was signed and dated and produced at the last meeting as Min:5.

\* CosPC however, should aspire to pay the reasonable going rate when the new clerk officially takes office' and members **RESOLVED** to accept the clerks advice.

With no other business the meeting closed at 9.36pm